

THE MUSIC HOUSE FOR CHILDREN

Please complete this form and return signed with your registration fee of £40



School/Nursery/Centre:	
Head Teacher/Manager:	
Contact Name: Position held:	
Telephone: Mobile (if nec.):	E-Mail:
Full address:	
Nearest tube station:	

<u>LESSONS AND FEES</u>	Classroom teaching	Lunch & after school clubs	Workshops	Music & Movement (Nursery/Centres)
All fees based on tuition with the same teacher.	£40 for 45 mins £45 for 60 mins £170 full day (London rating)	£40 for 45 mins £45 for 60 mins	£110 for 1 hour £300 for 3 hours £600 for 5 hours	£40 for 45 mins £45 for 60 mins (or two 30 min) £65 for 90 mins (or three 30 mins)

Tutor/s required:	1.	2.	3.
Age of Pupils:			
Activity:			
Preferred Days:			
Preferred Times:			
Lesson Length:			

Musical experiences currently within the school. Please give as much detail as you can:
Please detail below any information on specific pupils that may prove helpful to the tutor/s e.g. personality / special needs etc.
Musical Equipment (e.g. piano etc.) if any:
Where did you hear about us:

REGISTRATION PAYMENT ONLY £40 (Please circle option)			
Cash		Cheque	Card (£1.20 fee)
Credit Card Details			
Card Type:		Name on Card:	
Card Number:			
Valid From:	Expiry:	Issue No.:	3 Digit Security Code:

OFFICE USE ONLY			
Potential Teachers:			
Placed Teachers:		Number of Lessons:	
First Lesson Date:	Day:	Time:	Duration:

Signature _____

By signing this document you are agreeing to the terms and conditions available at



The Music House for Children

CLIENT/SCHOOLS COPY - PLEASE RETAIN FOR YOUR RECORDS

Music Tuition - Terms and Conditions

- **Registration Fee**

The one off £40 registration fee (where appropriate) covers the cost of recruitment, interviewing, reference checking. This includes The Music House for Children (MHFC) complimentary concerts, and musical opportunities for all pupils, parents and schools. On-going musical activities are provided throughout the year.

- **Payment**

10 lessons are given each term unless the total is pre-arranged by client/school. Payment must be made within 14 days of invoice to allow for continuation of music lessons. Late payment may result in tuition being postponed or terminated.

- **Communication**

Confirmation of start and end dates are the responsibility of the tutor, clients and schools. Please allow 48 hours notice to tutor for cancellation of lessons. Cancelled lessons must be re-scheduled where possible during term time and school holidays. For all enquires or emergencies please call the office on 020 8932 2652

- **Notice**

One full term's notice must be given in writing or via email to The Music House if you wish to discontinue music lessons with MHFC tutors. Cancellations without notice will incur a £50.00 cancellation fee.

- **Non Competition**

Our tutors are contracted to The Music House for Children. For a period of six months after the termination of this agreement clients and schools shall not solicit or seek business from any teacher contracted through the MHFC. If a situation (or case) arises in which a teacher and/or client/school deliberately takes business away from the MHFC for personal gain it will result in loss of work and earnings for the teacher.

- **Replacement Teacher**

The Music House will replace tutors who leave for any reason. Eight weeks notice is normally given to clients and schools unless in exceptional cases.

- **Quality Assurance**

TMHFC makes every effort to keep in touch with pupils' and schools progress. Teachers, schools and pupils are responsible for maintaining consistent progress and should be encouraged by all parties.

- **Health & Safety**

There must be at least one adult on the premises or within the classroom area throughout teaching sessions. Please be sure to make the MHFC aware of any medical conditions or special needs that pupils may have when filling out your registration form. Group teaching requires an appropriate ratio of adult to child as stated in schools guide-lines.

The Music House for Children is a not-for-profit organisation.

Clients' and schools' support in the delivery of quality music tuition is appreciated.